

To submit your Milk Stork expense for reimbursement, please access [Concur](#)

Create a New Report and select **Employee Benefits – Other** as the expense type

New Expense

Expense Type

To create a new expense, click the appropriate expense type below or type the expense type in the field above. To edit an existing expense, click the expense on the left side of the page.

01. Travel Expenses Airfare Hotel Incidentals Laundry Travel-Accommodation	...03. Meals Overtime Meals	...06. Communications Mobile/Cellular Phone/Telephone	...08. Other Offsite Business Mtgs Public/Investor Relations Research Brand Retail Marketing Events Samples Seminars & Training Trade Shows - E3 Trade Shows - Equipment Rental Trade Shows - NON E3 Tuition/Training Reimbursement
02. Transportation Airline Fees Car Mileage Car Rental Fuel Parking/Tolls Taxi & Shuttles	04. Entertainment Emp Benefits - Company Event Entertainment - Staff	07. Fees Currency Exchange Fees Directors Fees & Expense Legal Fees Passports/Visa Fees	09. Relocation/Ex-Pat Immigration Fees Relocation Expenses
03. Meals Business Meals (Attendees) Employee Non Travel Meals Employee Travel Meals Interview Lunch/Dinner	05. Office Expenses Computer Supplies - DVD/CD Computer Supplies - Hardware Computer Supplies - Network Computer Supplies - Phone Computer Supplies - Research Computer Supplies - Software Courier/Shipping/Freight Office Supplies Postage/Delivery Printing/Photocopying/Stationery	08. Other Consumer Promos – Consumer Special Event Consumer Promos - General Consumer Promos - Other Corporate Fees Dues Employee Benefits - Other Gifts - Staff Health & Wellness Marketing/Promotional Costs Newspapers/Magazines/Books	12. Recruiting Recruiting Univ Relations Program Exp
	06. Communications Internet/Online Fees		13. Facilities Facilities - Non-Rent

Questions?

Milk Stork [Benefits for Every World](#)

Expense reporting [Concur - The Hub \(activisionblizzard.com\)](#)

For additional support, please [submit a SupportDesk ticket](#)